



# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT02212 - K19A13/K19R13

| Adjustment Number | Budget Code               | Description | Adjustment Date |
|-------------------|---------------------------|-------------|-----------------|
| K19A13            | General Budget 2018 -2019 | K19A13      | 8/27/2019       |

Summary Description:

| Account Number                            | Account Name               | Adjustment Description                | Before     | Adjustment | After      |
|---|----------------------------|---------------------------------------|------------|------------|------------|
| <u>022-369-6100</u><br>August: -6,615.00  | CULVERT/MATERIAL REIMBURS  | REIMB FROM CITY OF ONALASKA           | -21,106.50 | -6,615.00  | -27,721.50 |
| <u>022-6622-3390</u><br>August: 6,615.00  | ROAD MATERIALS             | REIMB FROM CITY OF ONALASKA           | 542,277.39 | 6,615.00   | 548,892.39 |
| <u>051-7845-5720</u><br>August: 30,000.00 | CAPITAL OUTLAY-OFFICE FURN | FROM FUND BALANCE TO PURCHASE USED VA | 0.00       | 30,000.00  | 30,000.00  |

| Adjustment Number | Budget Code               | Description | Adjustment Date |
|-------------------|---------------------------|-------------|-----------------|
| K19R13            | General Budget 2018 -2019 | K19R13      | 8/27/2019       |

Summary Description:

| Account Number                             | Account Name               | Adjustment Description            | Before     | Adjustment | After      |
|--|----------------------------|-----------------------------------|------------|------------|------------|
| <u>010-1401-3520</u><br>August: 10,882.19  | CONTINGENCIES              | TO COVER UNEXPECTED EXPENSES      | 61,309.57  | 10,882.19  | 72,191.76  |
| <u>010-1401-4050</u><br>August: -12,649.19 | SALARY SURVEY/TRANSITION C | TO COVER UNEXPECTED EXPENSES      | 12,649.19  | -12,649.19 | 0.00       |
| <u>010-1511-3000</u><br>August: 600.00     | UNIFORMS                   | TO COVER EXPENSES                 | 1,500.00   | 600.00     | 2,100.00   |
| <u>010-1511-3000</u><br>August: 503.00     | UNIFORMS                   | TO COVER EXPENSES                 | 1,500.00   | 503.00     | 2,003.00   |
| <u>010-1511-4270</u><br>August: -503.00    | TRAVEL TRAINING            | TO COVER EXPENSES                 | 1,000.00   | -503.00    | 497.00     |
| <u>010-1511-4520</u><br>August: -600.00    | EQUIPMENT MAINTENANCE      | TO COVER EXPENSES                 | 3,000.00   | -600.00    | 2,400.00   |
| <u>010-1691-4061</u><br>August: 1,767.00   | APPRAISAL DISTRICT         | TO COVER UNEXPECTED EXPENSES      | 424,713.00 | 1,767.00   | 426,480.00 |
| <u>010-2458-3150</u><br>August: 1,000.00   | OFFICE SUPPLIES            | TO COVER EXPENSES                 | 1,500.00   | 1,000.00   | 2,500.00   |
| <u>010-2458-4270</u><br>August: -1,000.00  | TRAVEL TRAINING            | TO COVER EXPENSES                 | 2,000.00   | -1,000.00  | 1,000.00   |
| <u>010-2560-3300</u><br>August: -12,000.00 | FURNISHED TRANSPORTATION   | TO COVER CONTINUED VEHICLE ISSUES | 148,428.00 | -12,000.00 | 136,428.00 |
| <u>010-2560-4540</u><br>August: 12,000.00  | VEHICLE MAINTENANCE        | TO COVER CONTIUED VEHICLE ISSUES  | 55,939.50  | 12,000.00  | 67,939.50  |
| <u>010-3694-3150</u><br>August: -200.00    | OFFICE SUPPLIES            | TO COVER STATE SEWAGE FEES        | 2,500.00   | -200.00    | 2,300.00   |
| <u>010-3694-4911</u><br>August: 200.00     | STATE SEWAGE FEES          | TO COVER STATE SEWAGE FEES        | 1,100.00   | 200.00     | 1,300.00   |
| <u>021-6621-3300</u><br>August: 10,000.00  | FURNISHED TRANSPORTATION   | TO COVER EXPENSES                 | 45,000.00  | 10,000.00  | 55,000.00  |
| <u>021-6621-4560</u><br>August: 20,000.00  | PARTS & REPAIRS            | TO COVER EXPENSES                 | 35,000.00  | 20,000.00  | 55,000.00  |
| <u>021-6621-4900</u><br>August: -30,000.00 | MISCELLANEOUS              | TO COVER EXPENSES                 | 131,158.25 | -30,000.00 | 101,158.25 |

**Budget Adjustment Register**

**Packet: GLPKT02212 - K19A13/K19R13**

|                      |                          |                   |           |           |           |
|----------------------|--------------------------|-------------------|-----------|-----------|-----------|
| <u>022-6622-3300</u> | FURNISHED TRANSPORTATION | TO COVER EXPESES  | 60,075.25 | 7,500.00  | 67,575.25 |
| August:              |                          |                   |           |           |           |
|                      |                          |                   |           | 7,500.00  |           |
| <u>022-6622-4900</u> | MISCELLANEOUS            | TO COVER EXPENSES | 20,000.00 | -7,500.00 | 12,500.00 |
| August:              |                          |                   |           |           |           |
|                      |                          |                   |           | -7,500.00 |           |

Summary

| Budget             | Budget Description       | Account                   | Account Description           | Before     | Adjustment | After               |                  |                     |
|--------------------|--------------------------|---------------------------|-------------------------------|------------|------------|---------------------|------------------|---------------------|
| General 2018 -2019 | General Budget 2018 -201 | <u>010-1401-3520</u>      | CONTINGENCIES                 | 61,309.57  | 10,882.19  | 72,191.76           |                  |                     |
|                    |                          | <u>010-1401-4050</u>      | SALARY SURVEY/TRANSITION COS  | 12,649.19  | -12,649.19 | 0.00                |                  |                     |
|                    |                          | <u>010-1511-3000</u>      | UNIFORMS                      | 1,500.00   | 1,103.00   | 2,603.00            |                  |                     |
|                    |                          | <u>010-1511-4270</u>      | TRAVEL TRAINING               | 1,000.00   | -503.00    | 497.00              |                  |                     |
|                    |                          | <u>010-1511-4520</u>      | EQUIPMENT MAINTENANCE         | 3,000.00   | -600.00    | 2,400.00            |                  |                     |
|                    |                          | <u>010-1691-4061</u>      | APPRAISAL DISTRICT            | 424,713.00 | 1,767.00   | 426,480.00          |                  |                     |
|                    |                          | <u>010-2458-3150</u>      | OFFICE SUPPLIES               | 1,500.00   | 1,000.00   | 2,500.00            |                  |                     |
|                    |                          | <u>010-2458-4270</u>      | TRAVEL TRAINING               | 2,000.00   | -1,000.00  | 1,000.00            |                  |                     |
|                    |                          | <u>010-2560-3300</u>      | FURNISHED TRANSPORTATION      | 148,428.00 | -12,000.00 | 136,428.00          |                  |                     |
|                    |                          | <u>010-2560-4540</u>      | VEHICLE MAINTENANCE           | 55,939.50  | 12,000.00  | 67,939.50           |                  |                     |
|                    |                          | <u>010-3694-3150</u>      | OFFICE SUPPLIES               | 2,500.00   | -200.00    | 2,300.00            |                  |                     |
|                    |                          | <u>010-3694-4911</u>      | STATE SEWAGE FEES             | 1,100.00   | 200.00     | 1,300.00            |                  |                     |
|                    |                          | <u>021-6621-3300</u>      | FURNISHED TRANSPORTATION      | 45,000.00  | 10,000.00  | 55,000.00           |                  |                     |
|                    |                          | <u>021-6621-4560</u>      | PARTS & REPAIRS               | 35,000.00  | 20,000.00  | 55,000.00           |                  |                     |
|                    |                          | <u>021-6621-4900</u>      | MISCELLANEOUS                 | 131,158.25 | -30,000.00 | 101,158.25          |                  |                     |
|                    |                          | <u>022-369-6100</u>       | CULVERT/MATERIAL REIMBURSEM   | -21,106.50 | -6,615.00  | -27,721.50          |                  |                     |
|                    |                          | <u>022-6622-3300</u>      | FURNISHED TRANSPORTATION      | 60,075.25  | 7,500.00   | 67,575.25           |                  |                     |
|                    |                          | <u>022-6622-3390</u>      | ROAD MATERIALS                | 542,277.39 | 6,615.00   | 548,892.39          |                  |                     |
|                    |                          | <u>022-6622-4900</u>      | MISCELLANEOUS                 | 20,000.00  | -7,500.00  | 12,500.00           |                  |                     |
|                    |                          | <u>051-7845-5720</u>      | CAPITAL OUTLAY-OFFICE FURN/EQ | 0.00       | 30,000.00  | 30,000.00           |                  |                     |
|                    |                          | General 2018 -2019 Total: |                               |            |            | <b>1,528,043.65</b> | <b>30,000.00</b> | <b>1,558,043.65</b> |
|                    |                          | Grand Total:              |                               |            |            | <b>1,528,043.65</b> | <b>30,000.00</b> | <b>1,558,043.65</b> |

Polk County Precinct 2  
Commissioner Ronnie Vincent  
P.O. Box 1388  
Onalaska, Texas 77360  
936 646-5929

August 22, 2019

Polk County Auditor's Office  
Polk County Treasurer's Office

Enclosed please find a check from the City of Onalaska totaling \$6,615.00. This check is reimbursement for road material used at the City Park.

Please credit this check into Precinct 2's road material account 022-6622-3390

Thank you for your assistance with this matter,

A handwritten signature in black ink, appearing to read 'Kathy Crowhurst', is written over a solid horizontal line.

Kathy Crowhurst  
Office Manager  
Polk County Pct 2  
Commissioner Ronnie Vincent

CUSTOMER PRINTED CHECK - SECURITY FEATURES LISTED ON BACK INDICATE NO TRAPERRATOR COPYING

CITY OF ONALASKA  
P.O. BOX 880  
ONALASKA, TEXAS 77360

FIRST STATE BANK  
ONALASKA, TX 77360  
88-546/1131

32284

8/21/2019

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PAY TO THE ORDER OF Polk County Commissioner, Pct #2 \$ \*\*6,615.00

Six Thousand Six Hundred Fifteen and 00/100 DOLLARS

Polk County Commissioner, Pct #2  
P O Box 1388  
Onalaska, Texas 77360

MEMO

City Park

⑈032284⑈ ⑆13105465⑆ ⑆010504⑈

CITY OF ONALASKA 32284

| Date      | Type | Reference | Original Amt. | Balance Due | 8/21/2019<br>Discount | Payment  |
|-----------|------|-----------|---------------|-------------|-----------------------|----------|
| 8/21/2019 | Bill | City Park | 6,615.00      | 6,615.00    |                       | 6,615.00 |
|           |      |           |               |             | Check Amount          | 6,615.00 |

FIRST STATE BANK City Park 6,615.00



## Budget Revision

Date: August 20, 2019

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as an revision to my departmental budget:

|       | Fund | Dept. | Account | Amount |
|-------|------|-------|---------|--------|
| From: | 010  | 2560  | 3300    | 12,000 |
| To:   | 010  | 2.560 | 4540    | 12000  |

Moving funds to vehicle maintenance to pay for  
continued vehicle issues

Byron A. Tom  
Department Head

# Budget Revision

Date: August 21, 2019

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as a revision to my departmental budget:

| Fund          | Description       | Increase | Decrease |
|---------------|-------------------|----------|----------|
| 010-3694-3150 | Office Supplies   |          | 200.00   |
| 010-3694-4911 | State Sewage Fees | 200.00   |          |
|               |                   |          |          |
|               |                   |          |          |
|               |                   |          |          |
|               |                   |          |          |

**Purpose:**

To cover State Sewage Fees for new on-site authorizations for installation of sewage facilities.



Permit Department Head



**Line-item Transfer - Budget Revision**

DATE: 8/16/19

Honorable Commissioners Court of Polk County:

I submit to you for your consideration the following line-item transfers:

|                   | FUND       | DEPT.       | ACCT.       | AMT.         |
|-------------------|------------|-------------|-------------|--------------|
| From: <u>MISC</u> | <u>022</u> | <u>6622</u> | <u>4900</u> | <u>7,500</u> |
| To: <u>FUEC</u>   | <u>022</u> | <u>6622</u> | <u>3300</u> | <u>7,500</u> |
| Reason:           |            |             |             |              |

Department Head







**Budget Revision**

Date: 08/13/19

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as an revision to my departmental budget:

| Fund          | Description | Increase | Decrease |
|---------------|-------------|----------|----------|
| 010-1511-4270 | Travel      |          | 503.00   |
| 010-1511-3000 | Uniforms    | 503.00   |          |
|               |             |          |          |
| 010-1511-4520 | Maintenance |          | 600.00   |
| 010-1511-3000 | Uniforms    | 600.00   |          |
|               |             |          |          |
|               |             |          |          |
|               |             |          |          |
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\_\_\_\_\_

Department Head

# Budget Revision


Date: 8/12/19

Honorable Commissioners Court of Polk County:

I would like to request the following as a revision to my department budget:

| Fund          | Description              | Increase    | Decrease |
|---------------|--------------------------|-------------|----------|
| 021-6621-4900 | Misc                     |             | \$30,000 |
| 021-6621-4560 | Parts & Repair           | \$20,000    |          |
| 021-6621-3300 | Furnished Transportation | \$10,000.00 |          |
|               |                          |             |          |
|               |                          |             |          |
|               |                          |             |          |
|               |                          |             |          |
|               |                          |             |          |
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|               |                          |             |          |
|               |                          |             |          |
|               |                          |             |          |
|               |                          |             |          |
|               |                          |             |          |

To cover expenses \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Department Head